

## MINUTES FOR MEETING OF SEPTEMBER 12, 2018

The meeting of the Pine Grove Township Supervisors was held on Wednesday, September 12, 2018 at 7:00 PM at the Town Hall. Supervisors present were Charles Morrison, Carmen Ferranto and Douglas Smith. Others present were Jeff Eggleston, Warren County Commission; Joel Romagna with Stiffler McGraw; Jeff Pedersen, Kenneth Porter and Julie Parmenter.

Charles Morrison opened the regular township meeting at 7:00 p.m.

The meeting opened with the pledge to the flag.

Charles Morrison read over the agenda and asked if there were any comments from visitors.

Commission Jeff Eggleston spoke on numerous items the Commissioners are involved with. Some of which were, the Northern Pennsylvania Regional College, the marketing task force and the redevelopment task force. He also offered any assistance he may be able to provide to the Supervisors should they need it.

Next item was the bid opening for the State Street Resurfacing Project. Two bids were received for this project and they are as follows:

Russell Standard	\$111,667.00
IA Construction Corp.	\$102,255.00

After some discussion on the bids, Douglas Smith made a motion to award the bid to IA Construction contingent upon completion of all the necessary documents. Carmen Ferranto seconded the motion.

There was some discussion on the National Fuel gas lines along State Street and if the project could be held up until they get new lines in. The Supervisors discussed this and do not want to hold up the project for this.

A motion was made to approve the minutes from the August 15, 2018, meeting by Carmen Ferranto. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto made a motion to approve the Treasurer's Report dated September 12, 2018. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto made a motion to approve the payment of bills in the amount of \$57,503.81 for the general fund, \$14,295.77 for the sewer fund, \$6,701.62 for the sewer II fund, \$3,058.72 for the state fund and \$7,662.50 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Douglas Smith. The vote was unanimous and the motion carried.

Ken Porter reported that the dump truck is in for repairs. He advised that he has talked to Walsh regarding the new truck and it should go next week to get upfitted and could be approximately 10 weeks after that. He mentioned that half of the antiskid has been delivered and they will wait until spring to receive the other half. They did some grading on Stanton Hill and still need to haul some gravel there. Ken also advised the Supervisors that there is some trouble with the road oil this year. He

mentioned that it does not seem to be adhering as it should. He noted that other Township's are having the same problem. The Supervisors asked him to keep them abreast of the situation.

Next was some discussion on the salt shed. Ken met with Joe from Stiffler McGraw and talked about the placement of this and there was some concern this may be in a flood zone. Joel Romagna advised at the meeting that this is not in a flood zone. Douglas Smith made a motion for Stiffler McGraw to proceed with the salt shed design with the placement of this building on the same side of the road as the existing Township Garage. Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

Howard Road was the next item discussed. The Supervisors agreed to abandon the 700 feet that was vacated back in 1961 and let it revert back to the property owners. They would like a signed agreement with the Spicer's that the Township will be able to use their driveway as a turnaround and we will plow and put down antiskid in the winter, the same as we have done in the past. Douglas Smith made a motion to forward this to the attorney for the purpose of drafting an Ordinance and agreement and Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

Next was the low volume road grant application for Woodland Drive. Ken advised that he has finished the application and he is scheduled to meet with Heather Wilcox on September 26<sup>th</sup> to turn it in.

A few of the nuisance properties were discussed. One of those being the Filiatrault property. Carmen Ferranto made a motion to forward this property on to the attorney and it was seconded by Douglas Smith. The vote was unanimous and the motion carried.

The Niver property was next and Charlie advised that the Blighted Property Review Committee meets next week and this property is on the agenda. He advised that if nothing has happened then it will be moved on to the Redevelopment Authority.

The Bidwell property is currently with the county and it is on the agenda for next week's meeting also.

The Sellin property was discussed and the Supervisors agreed to send them a letter that they are in violation of the nuisance ordinance.

The Supervisor's reviewed an employment ad to be listed in the newspaper. They were all in agreement that the ad should go in the paper on September 15<sup>th</sup> and run for one week. Applications will be accepted in the office until September 25<sup>th</sup>.

Health Insurance renewal rates were presented to the Supervisors. They had a couple of questions, such as what the premium would be for a new hire with a family and if the Township can have a probation period of 6 months or not. They will review the rates and discuss them at the next meeting.

There was some discussion on the water infiltration into the sewer system. Charlie mentioned that he had contacted Warren Webster about putting some extensions on and doing some sealing in the problem areas. During more discussions on this problem with Joel Romagna it was discovered that Stiffler McGraw had not metered the areas of Tidewater and Edgewater. The Supervisors authorized Joel to meter those areas as soon as possible for infiltration.

Next was some discussion on the sewer rates. The coupon booklets will need to be order and the secretary needs to know if there will be an increase in sewer rates. The Supervisors talked about the upcoming sewer project that North Warren Municipal Authority is currently working on and that a large portion of that will be billed to Pine Grove Township. The Supervisors would like to get together with NWMA to discuss the financing options and if there would be a chance that we could finance directly through NWMA. They advised the secretary to speak to NWMA about this matter. With that in mind, Carmen Ferranto made a motion to increase the sewer rates by \$2.00 for both Sewer I and Sewer II. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

The Mission Statement was the next item on the agenda. The Supervisors were all in agreement with this statement and advised the secretary to put this on the website.

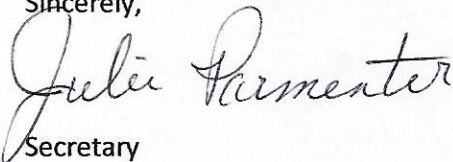
The secretary presented to the Board the 2019 Minimum Municipal Obligation (MMO) for the Pension Plan. This informs the governing body of the plan's expected financial obligation for the coming year.

Next was the subdivision for Gary & Judith Rowley. This subdivision is located along Howard Road and the proposal divides Tax Parcel #WN-2-32572 into three (3) separate lots Lot #1 (1.57 acres) and Lot #2 (2.25 acres) intended to be conveyed to Judith Rowley and Lot #3 (14.73 acres) is to annexed to Parcel #WN-2-32479. Carmen Ferranto made a motion to approve the Gary & Judith Rowley and Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Charlie Morrison brought up the summer hours for the road crew. He advised that they summer hours will end as of September 23<sup>rd</sup>. On Monday, September 24<sup>th</sup>, the road crew will resume their regular 8-hour workday with 5-day work weeks.

Next, Charlie brought up scheduling budget workshops. He asked the other Supervisors if they agreed with scheduling one workshop for October 16<sup>th</sup> and a second for October 23<sup>rd</sup>. They all agree that these dates would be good for them.

Douglas Smith made a motion for adjournment at 9:25 PM. Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

Sincerely,  
  
Secretary