

MINUTES FOR MEETING OF DECEMBER 12, 2018

The meeting of the Pine Grove Township Supervisors was held on Wednesday, December 12, 2018 at 7:00 PM at the Town Hall. Supervisors present were Charles Morrison, Carmen Ferranto and Douglas Smith. Others present were Travis Hummel, Jeff Pedersen, Kenneth Porter and Julie Parmenter.

Charles Morrison opened the regular township meeting at 7:00 p.m.

The meeting opened with the pledge to the flag.

Charles Morrison read over the agenda and asked if there were any comments from visitors.

Mr. Hummel was present because he was interested in one of the Subdivision's on the agenda. Mr. Morrison suggested that the Supervisor's review the Subdivision's first for Mr. Hummel.

First was the subdivision for Trust of Henry M. Ursitz. This subdivision is located along the corner of Fox Hill Road and Priest Hollow Road. This proposal severs Lot 2 (.02 acres) from Tax Parcel #WN-285-253 for annexation to Parcel #WN-285-2822 (Gage) and severs Lot 2A (.17 acres) from Tax Parcel #WN-285-248 (Lot 1A) for annexation to Tax Parcel #WN-285-2822 (Gage). Annexes Lot 1A to Lot 1. Carmen Ferranto made a motion to approve the Ursitz subdivision and Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Next was the Nancy North Subdivision #1. This subdivision is located on Cable Hollow Road and the proposal severs Parcel A (.20 acres) from Tax Parcel #WN-2-537 for annexation to Parcel #WN-2-53791. Carmen Ferranto made a motion to approve the Nancy North Subdivision #1 and Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

The Nancy North #2 Subdivision was next. This subdivision is located on Cable Hollow Road and the proposal severs Parcel B (.80 acres) from Tax Parcel #WN-2-537 for annexation to Parcel #WN-2-5387. Douglas Smith made a motion to approve the Nancy North Subdivision #2 and Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

A motion was made to approve the minutes from the November 11, 2018, meeting by Carmen Ferranto. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto made a motion to approve the Treasurer's Report dated December 12, 2018. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto made a motion to approve the payment of bills in the amount of \$80,694.58 for the general fund, \$18,249.40 for the sewer fund, \$6,701.62 for the sewer II fund and \$8,638.10 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Douglas Smith. The vote was unanimous and the motion carried.

Ken Porter reported that they have been plowing, cold patching, and measuring on State Street for piping. He noted that there have been some complaints on the ditches on lower State Street. The Supervisor's will defer this until spring. They mentioned to Ken that they would like to get the markers

installed along State Street and he noted that they were on order. Charlie advised Ken to call and check on them.

Ken also advised that they have had to do some repairs to the 550.

The 2019 Budget was the next item on the agenda. After reviewing the budget Douglas Smith made a motion to approve the 2019 Budget as presented with no tax increase and it was seconded by Carmen Ferranto. The vote was unanimous and the motion carried.

Next on the agenda was **RESOLUTION #12-12-18** to increase the cost of the design and construction of the Egypt Hollow Bridge #1 over Akeley Run Project to the amount of \$1,232,211.00. This will represent an estimated cost to the Township of \$61,610.55. Carmen Ferranto moved to pass **RESOLUTION #12-12-18** to increase the cost of design and construction for the Egypt Hollow Bridge Project and Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Drawings for the salt shed were next to be reviewed. The Supervisors and Road Foreman confirmed the size and location as recorded on the drawings and a list of material selections were provided. It was discussed as to which materials the Supervisors thought were needed and marked accordingly.

The approval for State Street Change Order No. 1 was the next item discussed. Carmen Ferranto made a motion to approve Change Order No. 1 which will change the documents from As-Bid to As-Built quantities. The original contract price prior to the change order was \$102,255.00. A decrease of \$35,155.00 due to a change in quantities would make the contract price \$67,100.00. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Next was the approval of the final payment (Pay Estimate 1) to the contractor in the amount of \$67,100.00 for the completion of the State Street Resurfacing Project. Douglas Smith made a motion to approve the final payment in the amount of \$67,100.00 and it was seconded by Carmen Ferranto. The vote was unanimous and the motion carried.

Insurance renewal costs were reviewed next. Liability insurance and workers compensation costs were presented. An optional coverage for cyber liability was included and after some discussion the Supervisor's decided that it would be to the Township's benefit to include this new coverage. Carmen Ferranto made a motion to renew coverage with Great Lakes Insurance for liability coverage and AmTrust North America for workers compensation. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

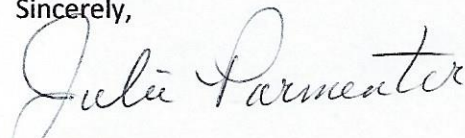
The Supervisors were contacted regarding hosting a town hall meeting for the Warren County Commissioners. They agreed to host the July 11, 2019 meeting at the Pine Grove Township Office.

Charlie Morrison asked the secretary to check and see if a letter had been sent out to Mr. Vanord (Sellin) about the property located on Mill Road. It was noted that the property is in violation of the nuisance ordinance.

The secretary advised the Supervisor's that she had been contacted by Mr. Laufenburger (Bidwell) regarding his property on Priest Hollow and he is hoping to start work on the demolition of the home and burn down the rest of the barn before the Holiday's.

Carmen Ferranto made a motion for adjournment at 7:55 PM. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Sincerely,



Secretary