

**MINUTES FOR MEETING OF JANUARY 7, 2019**

The Organizational meeting of the Pine Grove Township Supervisors was held on Monday, January 7, 2019 at 7:00 PM at the Town Hall. Supervisors present were Charles Morrison, Carmen Ferranto and Douglas Smith. Others present were Linda Farnsworth, William Lucas, Jeff Pedersen and Julie Parmenter.

Carmen Ferranto made a motion to appoint Charles Morrison as temporary chairman. Douglas Smith seconded the motion.

The first order of business was the nomination of officers. Douglas Smith made a motion to nominate Charles Morrison as chairman. Carmen Ferranto seconded the motion.

Chairman – Charles Morrison – Douglas Smith motion and Carmen Ferranto second. All in favor.

Vice Chairman – Carmen Ferranto – Douglas Smith motion and Charles Morrison second. All in favor.

Treasurer – Julie Parmenter – Carmen Ferranto motion and Douglas Smith second. All in favor.

Assistant Treasurer – Carmen Ferranto – Charles Morrison motion and Douglas Smith second. All in favor.

Secretary – Julie Parmenter – Carmen Ferranto motion and Douglas Smith second. All in favor.

Vacancy Board Member – Linda Farnsworth – Carmen Ferranto motion and Douglas Smith second. All in favor.

Road Foreman – Kenneth Porter – Carmen Ferranto motion and Douglas Smith second. All in favor.

Skilled Laborers – Jeff Pedersen & Andy Kuppertz – Carmen Ferranto motion and Douglas Smith second. All in favor.

Solicitor – Swanson, Bevevino and Gilford, PC – Carmen Ferranto motion and Douglas Smith second. All in favor.

Depository – PNC Bank and Northwest Savings Bank – Carmen Ferranto motion and Douglas Smith second. All in favor.

Sewage Enforcement Officer – Todd Fantaskey with alternate Nick Melnick – Carmen Ferranto motion and Douglas Smith second. All in favor.

Emergency Coordinator – Richard Barrett – Carmen Ferranto motion and Douglas Smith second. All in favor.

Assistant Emergency Coordinator – Thomas Russell – Carmen Ferranto motion and Douglas Smith second. All in favor.

There was a short discussion on the PNC Banks accounts. The Supervisors would like to do some research on these accounts due to the fact that we are paying a significant amount in analysis fees.

Charles Morrison made a motion to adjourn the meeting to go into executive session to discuss employee's wages for the coming year. Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

Charles Morrison reopened the meeting following the executive session. Carmen Ferranto made a motion that all employees will receive a 3% wage increase. The wage increases will begin with the next pay period. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

The following will be as follows for 2017:

Holidays: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, 1<sup>st</sup> Day of Deer Season and Christmas Day.

Vacations: Road Crew and Secretary

1 year	5 days
2 through 9 years	10 days
10 through 19 years	15 days
20 years or more	20 days

Personal Days: 4

Sick Time: after 1 year	5 days paid sick time
2 years on	8 days paid sick time

Death in the Family - \*Immediate Family – 5 days off with pay  
\*\*Extended Family - 1 day off with pay

\*Immediate Family – Mother, Father, Husband, Wife, Child, Sister, Brother, Grandparent, Mother-in-Law, Father-in-Law

\*\*Extended Family - Aunt, Uncle, Brother-in-Law, Sister-in-Law, Cousin

Mileage Compensation: \$ .58 per mile

Treasurers Bond Limit set at \$500,000.

Carmen Ferranto made a motion to approve the holidays, vacation, personal, sick days, funeral days, and mileage compensation. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

The Treasurer’s Bond Limit set at \$500,000 motion was made by Carmen Ferranto and seconded by Douglas Smith. The vote was unanimous and the motion carried.

Voting Delegate to the State Convention – Douglas Smith.

Supervisors meetings will be held on the 2<sup>nd</sup> Wednesday of each month at the Town Hall at 7:00 PM. A motion was made by Carmen Ferranto and seconded by Douglas Smith. The vote was unanimous and the motion carried.

Carmen Ferranto made a motion to adjourn the organizational meeting at 7:25 p.m. Douglas Smith seconded the motion.

Charles Morrison opened the regular township meeting at 7:25 p.m.

The meeting opened with the pledge to the flag.

Charles Morrison read over the agenda and asked if there were any comments from visitors or residents.

William Lucas commented on the brush cutting and how it is not cut back as far as it used to be. The Supervisors advised Mr. Lucas that they will try to do a better job with this in the spring. It was noted that this has not been done for quite some time. Mr. Lucas also mentioned some of the sluice pipes need replaced. Jeff advised that they are on the schedule.

A motion was made to approve the minutes from the December 12, 2018, meeting by Carmen Ferranto. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Douglas Smith made a motion to approve the Treasurer's Report dated January 7, 2019. Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto made a motion to approve the payment of bills in the amount of \$42,806.67 for the general fund, \$16,849.17 for the sewer fund, \$6,701.62 for the sewer II fund, \$4,772.00 for the state fund and \$12,192.55 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Douglas Smith. The vote was unanimous and the motion carried.

Jeff Pedersen reported that the weather is taking a toll on the road conditions. He advised that a plow frame broke on one of the trucks and they will work on it to get it fixed.

Carmen Ferranto mentioned the portion of road at the intersection of Woodlawn and Williams, where some work had been done over the summer, which was not paved after the work was done. Jeff advised that they filled the holes a couple of days ago. Carmen asked Jeff to keep an eye on this until we can get it fixed correctly.

The Supervisors mentioned the excavator and advised they are on board with the purchase of one. Jeff informed them that they are checking into this.

Carmen Ferranto asked about the new truck. The secretary advised that TriStar Motors had requested some information to do the title work and that as far as she knew it was with Walsh for the upfit. Charlie Morrison advised he would call Walsh to get an update on a delivery time.

Joel Romagna inquired about the location of the salt shed. He advised that the new location would be over top of the sewer line. After some discussion on this it was decided to leave it at the new location because the portion that would be over the sewer line would only have a dirt floor so if any work would need to be done to that line it would be accessible.

Carmen Ferranto mentioned a few items that the Supervisors should work on. He talked about getting advice from the solicitor about some kind of sewer shut off ordinance and whether we can cap a resident's line for nonpayment. He also spoke on an ordinance for posting and bonding certain roads and checking the ordinance for a water shut off.

Linda Farnsworth wanted to thank the Supervisors for donating the funds for the legal fees associated with their 501C3 status. She also advised on some of the upcoming activities that ROAR has planned for the coming year.

The Supervisors inquired as to the progress on the street lights. They asked the secretary if she had received any information as to how many lights still need to be changed or if the project was completed. She has not received any information but will call and check to see how many, if any, still need to be replaced.

Carmen Ferranto made a motion for adjournment at 8:00 PM. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Sincerely,

*Julie Parmenter*  
Secretary