

### MINUTES FOR MEETING OF APRIL 10, 2019

The meeting of the Pine Grove Township Supervisors was held on Wednesday, April 10, 2019 at 7:00 PM at the Town Hall. Supervisors present were Charles Morrison, Carmen Ferranto and Douglas Smith. Others present were Connie Zaffino, Judy Albaugh, Mike Scott, Joel Romagna, Jeff Pedersen, Ken Porter and Julie Parmenter.

Charles Morrison opened the meeting at 7:00 p.m.

The meeting opened with the pledge to the flag.

Charles Morrison read over the agenda and asked if there were any comments from visitors or residents.

Judy Albaugh introduced herself and advised that she is running on the Republican ticket for county commissioner. She provided some background and expressed some concern about the current spending.

Connie Zaffino was next to speak and mentioned that she is a Democratic candidate for county commissioner. Connie also gave some background and talked about what this area has to offer and how it would be nice to see growth in the community.

Joel Romagna with Stiffler McGraw updated the Supervisor's on the salt shed. He mentioned that they could put it out for bid any time. The Supervisor's inquired as to an estimated cost for this and Joel advised it could be somewhere around \$200,000. The Supervisors decided they would have to look at the budget before moving forward on this project as there is road work that would have to come first. The Supervisor's advised Joel that they will get back to him when they want to proceed with this project.

A motion was made to approve the minutes from the March 13, 2019, meeting by Carmen Ferranto. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto made a motion to approve the Treasurer's Report dated April 10, 2019. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto mentioned to the other Supervisor's that he met with a couple representatives from PNC Bank regarding the analysis fees that are being charged to our accounts. Some changes will be made to these accounts and it was noted that this will be revisited in a few months to see if the changes help to alleviate these fees.

Douglas Smith made a motion to approve the payment of bills in the amount of \$139,543.24 for the general fund, \$26,995.84 for the sewer fund, \$6,701.62 for the sewer II fund, \$5,562.86 for the state fund and \$10,782.37 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Carmen Ferranto. The vote was unanimous and the motion carried.

Ken Porter reported that most of the roads have been swept, they have been patching pot holes and the plows are off. They have been working on the backhoe and it should be together and ready by next

week. There was some talk on the Johnny Run bank stabilization project. Ken and Carmen are working on the plans to deal with the tree.

Ken advised that the tires for the truck have been ordered.

Next on the agenda was road materials to be advertised. The Supervisors conferred with Ken and they decided to bid out 2,000 tons of #8 stone, 7,000 gallons of diesel fuel and 16,100 gallons of MC-70. They will need to bid out 10,000 gallons of E11, unless this is a qualifying COSTARS purchase. The secretary will check into whether or not we can buy the E11 from COSTARS.

There are some roads that will need to be sent out for bid for repairs. The Supervisor's will put out for bid Cidermill Hill Road, Pine Street, lower East Street and Woodlawn Drive. Once the bids are opened the Supervisor's noted that they will accept what the budget will allow.

Some discussion on the Russell Church parking lot. They would like to have the parking lot tar and chipped. The Supervisor's will provide an estimate to the church on the cost of materials to chip the parking lot and the township will do the work. The Supervisor's would ask to have an agreement in place stating the lot can be used for public parking when needed.

Next on the agenda was the hiring of a part time employee. The Supervisor's discussed hiring someone to do mowing over the summer. Rodney Lindell agreed to come back on a part time basis to take care of the mowing as long as there is no conflict of interest. Carmen Ferranto made a motion to hire Mr. Lindell for mowing and basic maintenance on the mower at a rate of \$16.00 per hour. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

There was a short discussion on hiring a cleaning person to take care of basic cleaning and maintenance work in the office. Carmen Ferranto made a motion to hire someone to clean and do maintenance in the office at a rate of \$10.00 per hour with up to 4 hours per week. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

A letter was presented to the Supervisors from R.O.A.R. requesting permission to host the Pine Grove Days events on May 25 & 26, 2019. Carmen Ferranto made a motion giving permission for the Pine Grove Days events and Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto advised that he has spent some time reviewing the zoning issue that was presented to them a couple of months ago. Due to all of the requirements involved, he noted that the Township is not able to take this on financially.

Next was correspondence received from Reese Campbell referring to his property in Russell (formerly 11 Priest Hollow Rd.). He advised that he is open to selling this piece of property and would welcome any offers if the township is interested in acquiring this. Carmen Ferranto made a motion to offer \$1,200 for this property and it was seconded by Douglas Smith. The vote was unanimous and the motion carried. The Supervisor's advised the secretary to get in contact with Mr. Campbell regarding this offer.

Next was Spring Clean Up date. The Supervisors set the clean-up date for May 11, 2019 from 8 am to noon. The cost will be \$10 for cars and \$20 for pick-up truck and trailers. The secretary will check availability with the waste companies.

The secretary presented the millage rate certification for signatures. The Supervisors reviewed the certification and signed the paperwork.

Next was some discussion on stop signs currently not on some local roads. A resident requested stop signs at the intersections of Walker/Maplewood and Walker/Beechwood. The Supervisors advised the road foreman to order 7 stop signs and posts and place them where stop signs are needed.

A letter was received from the Tax Claim Bureau regarding a bid on the Cheryl Wilson property located at 495 Cottage Place. After a short discussion the Supervisor's agreed to approve the bid. Carmen Ferranto made a motion to approve the bid for the Wilson property and it was seconded by Douglas Smith.

The secretary brought up the QuickBooks payroll renewal and her Notary renewal. The Supervisor's gave approval to upgrade the QuickBooks payroll and renew the Notary Commission.

Carmen Ferranto mentioned to the other Supervisor's the upcoming water project. There was some talk on marking the water lines before the construction company is ready. Carmen mentioned that Ken could work with Rusty to get this completed.

Douglas Smith mentioned the on-site pre-construction meeting for the Egypt Hollow Bridge Project on Monday, April 15<sup>th</sup> at 1:00 at the job site.

Carmen Ferranto made a motion for adjournment at 8:05 pm. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Sincerely,

  
Secretary