

### MINUTES FOR MEETING OF FEBRUARY 12, 2020

The meeting of the Pine Grove Township Supervisors was held on Wednesday, February 12, 2020 at 7:00 PM at the Town Hall. Supervisors present were Carmen Ferranto and Douglas Smith. Others present were Jim Seder, TJ Allshouse, Ken Porter and Julie Parmenter.

Carmen Ferranto opened the meeting at 7:00 p.m.

The meeting opened with the pledge to the flag.

Carmen Ferranto read over the agenda and asked if there were any comments from visitors or residents.

Jim Seder spoke on his concerns with the sidewalk from Cidermill Hill Road to Conewango Street. He mentioned that this gets considerable snow on it and requested, if possible, it be cleaned off. After some discussion on the challenges with this sidewalk, due to the fact that when the plows come through it puts all of the snow right back onto the sidewalk. The Supervisors advised that when there is a break in the weather, they will do a better job in keeping this cleaned off.

Next, Mr. Seder advised that the trucks that travel Big Four Road are causing considerable damage to this road and inquired as to a solution to this problem. The Supervisors will take a look at the condition of the road. There was some discussion on the possibility of bonding this road. The Supervisors stated that they will follow up on this.

The bid opening for the roller was the next item reviewed. The only bid that was received for the roller was from Allshouse Energy. The bid amount for a 2007 Case SU208 Roller was in the amount of \$40,000.00. Douglas Smith made a motion to accept the bid from Allshouse Energy in the amount of \$40,000.00 and Carmen Ferranto seconded the motion. The Supervisors advised the secretary to check into paying for this equipment out of the state fund, if that is not suitable, the funds will have to come out of the general fund.

A motion was made to approve the minutes from the January 6, 2020, meeting by Douglas Smith. Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

Douglas Smith made a motion to approve the Treasurer's Report dated February 12, 2020. Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto mentioned that a question was brought up regarding the pension fund. He asked the secretary to inquire as to whether funds could be withdrawn from someone's account. Also, to find out what the percentage of interest is.

Douglas Smith made a motion to approve the payment of bills in the amount of \$27,364.06 for the general fund, \$19,007.40 for the sewer fund, \$6,701.62 for the sewer II fund, \$44,964.04 for the state fund and \$7,256.48 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Douglas Smith. The vote was unanimous and the motion carried.

Next, was the road salt purchase through COSTARS. The application for road salt purchases needs to be in by March 15<sup>th</sup>. The Supervisors questioned Ken as to how much salt he felt they would need to order. Ken advised that 150 tons should be sufficient. The secretary will go ahead and submit this application for the purchase of road salt.

The Supervisors discussed some information that had been received relative to a machine known as an Asphalt Zipper. Douglas Smith had tried to contact a representative regarding this but has not received a return call. After conferring with Ken on this, they decided against pursuing this as it would not be practical.

There was a discussion on the conditions of Norberg Road and Mill Road. The Supervisors are aware of the deteriorating conditions on these roads and determined that as soon as the weather gets better these roads will need to be a priority.

Pine Street was reviewed and noted that, if possible, the Supervisors will amend the current contract to include whatever work is necessary to rebuild this road. They are aware that the water line replacement project did considerable damage to this road.

Ken Porter reported that they have been working on the plow truck that is currently out of service. He had a diagnostic test performed on the truck and they think that the wiring harness needs replaced. He advised the Supervisors that the injectors cannot be checked. After some discussion on this issue, the Supervisors agreed that Ken should order a wiring harness and install it.

Next, was the General Reserve Fund. The Supervisors considered raising the amount of funds currently being deposited into this account. A deposit in the amount of \$1,000.00 from the general fund currently goes into the reserve fund monthly, the Supervisors decided to increase this amount to \$2,000.00 a month. Douglas Smith made a motion to increase the amount of funds being deposited into the General Fund Reserve Account to \$2,000.00 a month. Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

Park Improvements was the next item on the agenda. Carmen Ferranto mentioned that Larimer Park may not be up to code on ADA requirements. He advised that the Township and the Lions Club work together to make sure this park is in compliance. He also mentioned that the entrance to the park is in need of repair. Possibly, this summer a little work could be done on the entrance to improve it.

Carmen Ferranto informed the other Supervisors that Thank You notes had been received from Allegheny Community Center, Victim Impact Panel and the Historical Society for the donations received from the Township.

Douglas Smith made a motion to adjourn the meeting at 7:45 to go into executive session to discuss employee's wages. Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto reopened the meeting at 8:00 following the executive session. Carmen Ferranto made a motion that the secretaries will receive a 10% wage increase and the road crew will receive a 4% wage increase. The wage increases will begin with the next pay period, which will be February 26, 2020. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Douglas Smith made a motion for adjournment at 8:15 pm. Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

Sincerely,

*Julie Parmenter*

Secretary