

MINUTES FOR MEETING OF SEPTEMBER 9, 2020

The meeting of the Pine Grove Township Supervisors was held on Wednesday, September 9, 2020 at 7:00 PM at the Town Hall. Supervisors present were Carmen Ferranto, Douglas Smith and Linda Farnsworth. Others present were Jim Seder, Dave McJunkin and Julie Parmenter.

Carmen Ferranto opened the meeting at 7:00 p.m.

The meeting opened with the pledge to the flag.

Carmen Ferranto read over the agenda and asked if there were any comments from visitors or residents.

Jim Seder advised that he wasn't attending the meeting for anything specific.

A motion was made to approve the minutes from the August 12, 2020, meeting by Douglas Smith. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Linda Farnsworth made a motion to approve the Treasurer's Report dated September 9, 2020. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Douglas Smith made a motion to approve the payment of bills in the amount of \$20,969.81 for the general fund, \$26,582.78 for the sewer fund, \$6,701.62 for the sewer II fund, \$70,959.46 for the state fund and \$1,265.72 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Carmen Ferranto. The vote was unanimous and the motion carried.

Dave reported that the milling that was contracted out had been completed. The Supervisors inquired as to his satisfaction with the work performed. There was some talk on possibly purchasing or renting a machine so they could do this type of work. It was noted that Sugar Grove has an Asphalt Zipper and the Supervisor's suggested checking with them to see if we could possibly rent it. After some more discussion on this the Supervisor's decided to table this issue until Spring.

Dave advised that the sealing of Gouldtown, lower Norberg and Egypt Hollow Roads has been completed. Townline Road is scheduled for next Tuesday. They are also working on Old State Road and hope to do some grading on Howard and Norberg.

Linda Farnsworth inquired as to the weight limit signs for Howard and Gouldtown Roads and they determined that these should be put at each end of the roads.

Dave also informed the Supervisors that the Johnny Run work is completed.

Next item on the agenda was the Big Four Road survey. The Supervisor's reviewed the quote received from PTH Surveyors for the Big Four Road Survey and Centerline Description in the amount of \$2,675. Douglas Smith made a motion to proceed with the Big Four Road survey and expend \$2,675 out of the General Fund. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

There was some review of the response to the recent wind storm that swept through the area. Carmen apprised that some communications had gone down and he spoke with the Fire Department about solutions to resolve this issue. They talked about the possibility of the road foreman having a portable radio to be able to communicate. They also discussed the Fire Hall being the emergency communications center and appointing one of the Supervisor's or Road Foreman as the contact person. He noted that the Township will do what has to be done in order to keep the roads open for emergency services during these kinds of events.

Carmen Ferranto brought up the recent purchase by the Fire Department for four (4) portable radios at a cost of \$10,349.72. The Fire Department mentioned that they had put in for a grant for these units but have not received anything from that. Carmen suggested that the Township reimburse the Fire Department for two of the radio units. Douglas Smith made a motion to reimburse the Fire Department out of the General Fund for two (2) of the portable radios. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

The Fire Department had requested that the parking lot, Perrigo Lane and Werner Park be sealed. The Township advised that they would not be able to complete all of these projects this season and inquired as to what the Fire Department would like done first. They would like the parking lot and Perrigo Lane done this year and Werner Park to be done in the spring. The Supervisors agreed that the Township would donate the manpower and, if possible, the stone. The Fire Department would have to cover the cost of the oil.

The deed for the land that the Township Hall is located on needs to be signed over from the Fire Department. There is a spelling issue that needs to be corrected, then the Fire Department advised that they will sign the deed. The secretary will contact the solicitor and get the correction made and forward it to the Fire Department for signatures.

Next item for discussion was Ordinance #2-06 ATV and Snowmobile Ordinance. The Supervisor's contacted the solicitor about the process to repeal this Ordinance. A motion was made by Linda Farnsworth to proceed with the repeal of Ordinance #2-06 and Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

A request had been made about the possibility of the Township employees being able to have dental insurance. A quote had been obtained with some pricing. The Supervisors would like some clarification on the plans that are available. The secretary will inquire about some of the questions and bring that information to the next meeting.

Next discussion was on the current sewer rates. The Supervisor's requested an analysis of the sewer systems revenues and expenses. The secretary will work up an analysis and present it to the Supervisor's at the next meeting.

The secretary presented to the Board the 2021 Minimum Municipal Obligation (MMO) for the Pension Plan. This informs the governing body of the plan's expected financial obligation for the coming year.

Next was the upcoming budget meetings. The Supervisor's agreed to do the budget talks on Friday, October 9th and on Friday, October 30th at 8:30 am at the Town Hall.

The Supervisors set the Trick or Treat hours for Halloween. Trick or Treating will be on Saturday, October 31st from 6:00 – 8:00 p.m. Trick or Treaters are to only go to homes with their porch lights on.

Carmen Ferranto adjourned the regular meeting at 8:28 to go into executive session to discuss employee issues.

Next was the subdivision for Nancy D. North. This subdivision is located along Northstead Lane and the proposal divides Tax Parcel #WN-2-5641 into three (3) lots; Lot #1 (11.13 acres), Lot #2 (56.07 acres) and Lot #3 (1.41 acres). Linda Farnsworth made a motion to approve the Nancy D. North subdivision and Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Linda Farnsworth made a motion for adjournment at 8:23 pm. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Sincerely,

A handwritten signature in cursive script that reads "Julie Parmenter". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

Secretary