

MINUTES FOR MEETING OF JANUARY 4, 2021

The Organizational meeting of the Pine Grove Township Supervisors was held on Monday, January 4, 2021 at 7:00 PM at the Town Hall. Supervisors present were Carmen Ferranto, Douglas Smith and Linda Farnsworth. Others present were Dan Glotz, Charles Morrison, Dave McJunkin and Julie Parmenter.

The meeting opened with the pledge to the flag.

Linda Farnsworth made a motion to appoint Carmen Ferranto as temporary chairman. Douglas Smith seconded the motion.

The first order of business was the nomination of officers. Linda Farnsworth made a motion to nominate Carmen Ferranto as chairman. Douglas Smith seconded the motion.

Chairman – Carmen Ferranto – Linda Farnsworth motion and Douglas Smith second. All in favor.

Vice Chairman – Douglas Smith – Carmen Ferranto motion and Linda Farnsworth second. All in favor.

Treasurer – Julie Parmenter – Carmen Ferranto motion and Douglas Smith second. All in favor.

Assistant Treasurer – Carmen Ferranto – Douglas Smith motion and Linda Farnsworth second. All in favor.

Secretary – Julie Parmenter – Carmen Ferranto motion and Douglas Smith second. All in favor.

Vacancy Board Member – Charlie Morrison – Carmen Ferranto motion and Linda Farnsworth second. All in favor.

Road Foreman – Dave McJunkin – Linda Farnsworth motion and Douglas Smith second. All in favor.

Skilled Laborers – Nathan Markham & Andy Kuppertz – Carmen Ferranto motion and Douglas Smith second. All in favor.

Solicitor – Swanson, Bevevino and Gilford, PC – Carmen Ferranto motion and Linda Farnsworth second. All in favor.

Depository – PNC Bank and Northwest Savings Bank – Carmen Ferranto motion and Douglas Smith second. All in favor.

Sewage Enforcement Officer – Todd Fantaskey with alternate Nick Melnick – Carmen Ferranto motion and Douglas Smith second. All in favor.

Emergency Coordinator – Richard Barrett – Carmen Ferranto motion and Douglas Smith second. All in favor.

Assistant Emergency Coordinator – Charlie Morrison – Carmen Ferranto motion and Douglas Smith second. All in favor.

There was a short discussion on the solicitor. Swanson, Bevevino and Gilford will continue to handle the Township's legal affairs. If for some reason we need to utilize the Knox Law Firm, the secretary should let the Supervisor's know.

The Supervisor's decided to defer the wages until the next meeting. The Supervisor's would like to review the current wages before a decision is made at the February meeting.

The following will be as follows for 2021:

Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Black Friday, 1/2 Day on Christmas Eve and Christmas Day.

Douglas Smith made a motion to eliminate the first day of deer season and replace it with an additional personal day. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Vacations: Road Crew and Secretary

1 year	5 days
2 through 9 years	10 days
10 through 19 years	15 days
20 years or more	20 days

Personal Days: 5

Sick Time: after 1 year	5 days paid sick time
2 years on	8 days paid sick time

Death in the Family - *Immediate Family – 5 days off with pay
 **Extended Family - 1 day off with pay

*Immediate Family – Mother, Father, Husband, Wife, Child, Sister, Brother, Grandparent, Mother-in-Law, Father-in-Law

**Extended Family - Aunt, Uncle, Brother-in-Law, Sister-in-Law, Cousin

Mileage Compensation: \$.56 per mile

Treasurers Bond Limit set at \$500,000.

Linda Farnsworth made a motion to approve the holidays, vacation, personal, sick days, funeral days, and mileage compensation. Carmen Ferranto seconded the motion. The vote was unanimous and the motion carried.

The Treasurer's Bond Limit set at \$500,000 motion was made by Douglas Smith and seconded by Linda Farnsworth. The vote was unanimous and the motion carried.

Voting Delegate to the State Convention – Douglas Smith.

Supervisors meetings will be held on the 2nd Wednesday of each month at the Town Hall at 7:00 PM. A motion was made by Douglas Smith and seconded by Linda Farnsworth. The vote was unanimous and the motion carried.

Linda Farnsworth made a motion to adjourn the organizational meeting at 7:25 p.m. Douglas Smith seconded the motion.

At 7:30 p.m. Carmen Ferranto opened the public hearing regarding the Pine Grove LERTA Ordinance. Dan Glotz spoke informing the Supervisors that the tax map had been provided by Planning and Zoning so that properties qualifying for the tax relief could be identified. He also advised that the County and School District are in agreement with the boundaries set up by the Township. The Ordinance specifies what zones qualify for the tax relief which will be for commercial business. Dan also mentioned that amendments can be made in the future to the Ordinance if needed.

Carmen Ferranto made a motion to adjourn the public hearing at 7:38 p.m. Douglas Smith seconded the motion.

Carmen Ferranto opened the regular township meeting at 7:39 p.m.

Carmen Ferranto read over the agenda and asked if there were any comments from visitors or residents.

The Johnson Family Subdivision located along Priest Hollow Road was the first order of business. This subdivision severs Parcel B (6.48 acres) from Tax Parcel #WN-1-96843 (Parcel A) for annexation to WN-1-96841. Linda Farnsworth made a motion to approve the Johnson Family Subdivision and it was seconded by Douglas Smith. The vote was unanimous and the motion carried.

Next was the Backstrom Subdivision located along Route 957. This subdivision severs Lot 2 (3.10 acres) from Tax Parcel #WN-2-72391 for annexation to WN-2-72392. Linda Farnsworth made a motion to approve the Backstrom Subdivision and it was seconded by Douglas Smith. The vote was unanimous and the motion carried.

A motion was made to approve the minutes from the December 9, 2020, meeting by Douglas Smith. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Douglas Smith made a motion to approve the Treasurer's Report dated January 4, 2021. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Carmen Ferranto made a motion to approve the payment of bills in the amount of \$79,408.82 for the general fund, \$18,708.59 for the sewer fund, \$7,985.54 for the sewer II fund, and \$1,776.44 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Douglas Smith. The vote was unanimous and the motion carried.

Dave McJunkin reported that they have been plowing and sanding. He informed the Supervisor's that the small trucks are being repaired. He advised the blue truck has an oil leak and a possible gas leak and it is currently at Dyke's Garage for repairs. The big trucks are all working but chains need to be ordered. Some discussion on the hydraulic issue and how to prevent that from happening in the future.

The Supervisor's inquired as to the status of Nathan acquiring his CDL and the secretary will contact the solicitor regarding this.

Carmen Ferranto asked the secretary to work up a comparison of Earned Income Tax revenue for the last couple of years.

Next was a discussion on the **LERTA Ordinance #1-21**. It was noted that this was discussed earlier at the public hearing and this Ordinance will provide tax relief for properties located in the identified LERTA Zones. This will provide real estate tax abatement for new construction and improvements to commercial, business and industrial properties within the LERTA Zones for 5 years. Dan Glotz recognized a few locations that would need to be removed from the Ordinance due to zoning issues. A motion to adopt the **LERTA Ordinance #1-20** was made by Linda Farnsworth, with the changes suggested by Dan Glotz. It was seconded by Douglas Smith. The vote was unanimous and the motion carried.

There was some discussion on broadband and Carmen has been talking to Mr. Locket about this. The Supervisors will continue to pursue this and possibly chat with Mr. Locket via zoom in the near future. It was noted that DFT may be coming into this area.

The radios in the truck are now in working order but it was noted that maybe a base unit in the garage would be beneficial. They suggested checking into a price for this unit.

A small flow treatment facility system for Karen Bruce was reviewed. **RESOLUTION #1-4-21** for the Karen Bruce small flow treatment facility was presented to the Supervisor's. Douglas Smith made a motion to pass **RESOLUTION #1-4-21**. It was seconded by Linda Farnsworth. The vote was unanimous and the motion carried.

Next was some discussion on the recent sewer system malfunctions at the Mill Lane pump station. The pump station has had two recent overflows due to overloads on the pumps. There were two pumps working at this station, when the first overload occurred it took out both pumps, one of which may not be repairable. A new pump needs to be obtained. A motion was made by Linda Farnsworth to purchase a new pump with an approximate price of \$6,000. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

The office will remain closed due to the COVID-19 situation. Visitors may call to set up a time if they need to come into the office for any reason. Masks will be required for any visitors entering the office and the work crew at the garage should also be taking precautions with any visitors.

Carmen Ferranto made a motion for adjournment at 8:30 PM. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Sincerely,

A handwritten signature in cursive script that reads "Julie Parmenter". The signature is written in black ink and is positioned above the printed name.

Secretary