

### MINUTES FOR MEETING OF JANUARY 5, 2022

The Organizational meeting of the Pine Grove Township Supervisors was held on Wednesday, January 5, 2022 at 7:00 PM at the Town Hall. Supervisors present were Linda Farnsworth and Douglas Smith, via telephone. Others present were Charles Morrison, Jim Seder, Robert Nelson, Dave McJunkin and Julie Parmenter.

The meeting opened with the pledge to the flag.

Linda Farnsworth made a motion to appoint Douglas Smith as temporary chairman. Douglas Smith seconded the motion.

The first order of business was the nomination of officers. Linda Farnsworth made a motion to nominate Douglas Smith as chairman. Douglas Smith seconded the motion.

Chairman – Douglas Smith – Linda Farnsworth motion and Douglas Smith second. All in favor.

Vice Chairman – Linda Farnsworth – Douglas Smith motion and Linda Farnsworth second. All in favor.

Treasurer – Julie Parmenter – Linda Farnsworth motion and Douglas Smith second. All in favor.

Assistant Treasurer – Douglas Smith – Linda Farnsworth motion and Douglas Smith second. All in favor.

Secretary – Julie Parmenter – Douglas Smith motion and Linda Farnsworth second. All in favor.

Vacancy Board Member – Jim Seder – Linda Farnsworth motion and Douglas Smith second.

All in favor.

Road Foreman – Dave McJunkin – Linda Farnsworth motion and Douglas Smith second. All in favor.

Skilled Laborers – Nathan Markham & Andy Kuppertz – Linda Farnsworth motion and Douglas Smith second. All in favor.

Solicitor – Swanson, Bevevino and Gilford, PC – Linda Farnsworth motion and Douglas Smith second.

All in favor.

Depository – PNC Bank and Northwest Savings Bank – Linda Farnsworth motion and Douglas Smith second. All in favor.

Sewage Enforcement Officer – Todd Fantaskey with alternate Nick Melnick – Linda Farnsworth motion and Douglas Smith second. All in favor.

Emergency Coordinator – Richard Barrett – Linda Farnsworth motion and Douglas Smith second. All in favor.

Assistant Emergency Coordinator – Charlie Morrison – Linda Farnsworth motion and Douglas Smith second. All in favor.

There was a short discussion on the solicitor. Swanson, Bevevino and Gilford will continue to handle the Township's legal affairs. If for some reason we need to utilize the Knox Law Firm, the secretary should let the Supervisor's know.

The Supervisor's decided to defer the wages until the next meeting. The Supervisor's would like to review the current wages before a decision is made at the February meeting.

The following will be as follows for 2022:

Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Black Friday, 1/2 Day on Christmas Eve and Christmas Day.

## Vacations: Road Crew and Secretary

1 year	5 days
2 through 9 years	10 days
10 through 19 years	15 days
20 years or more	20 days

Personal Days: 5

Sick Time: after 1 year	5 days paid sick time
2 years on	8 days paid sick time

Death in the Family - \*Immediate Family – 5 days off with pay  
 \*\*Extended Family - 1 day off with pay

\*Immediate Family – Mother, Father, Husband, Wife, Child, Sister, Brother, Grandparent, Mother-in-Law, Father-in-Law

\*\*Extended Family - Aunt, Uncle, Brother-in-Law, Sister-in-Law, Cousin

Mileage Compensation: \$ .58.5 per mile

Treasurers Bond Limit set at \$1,300,000.

Linda Farnsworth made a motion to approve the holidays, vacation, personal, sick days, funeral days, and mileage compensation. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

The Treasurer's Bond Limit set at \$1,300,000 motion was made by Linda Farnsworth and seconded by Douglas Smith. The vote was unanimous and the motion carried.

Voting Delegate to the State Convention – Douglas Smith.

Supervisors meetings will be held on the 2<sup>nd</sup> Wednesday of each month at the Town Hall at 7:00 PM. A motion was made by Douglas Smith and seconded by Linda Farnsworth. The vote was unanimous and the motion carried.

A motion was made by Douglas Smith to appoint Robert Nelson to the vacancy due to the passing of Carmen Ferranto. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Linda Farnsworth made a motion to adjourn the organizational meeting at 7:12 p.m. Douglas Smith seconded the motion.

Linda Farnsworth opened the regular township meeting at 7:13 p.m.

Linda Farnsworth read over the agenda and asked if there were any comments from visitors or residents.

Jim Seder commented on all of the mud on Big Four Road and questioned if that should be cleaned off the roadway. Linda Farnsworth advised Mr. Seder to obtain photographs of this and they would investigate it further.

A motion was made to approve the minutes from the December 10 & 17, 2021 meetings by Douglas Smith. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Douglas Smith made a motion to approve the Treasurer's Report dated January 5, 2022. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Douglas Smith made a motion to approve the payment of bills in the amount of \$30,899.00 for the general fund, \$33,090.71 for the sewer fund, \$6,786.62 for the sewer II fund, \$5,098.70 for the state fund and \$12,541.84 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Douglas Smith. The vote was unanimous and the motion carried.

Dave McJunkin reported that they have been plowing and sanding. They have been chipping brush on Reynolds Run also. The trucks are in working order at the present time.

Jim Seder inquired about Hultberg Road. Dave advised that it is still closed to thru traffic, although, local light traffic can use it but they will not be plowing as heavy trucks may still damage the roadway.

The generator for the sewer pump station located on Gardner's Lane is not functioning properly. A new generator can be purchased for an approximate price of \$39,000. This is a purchase that needs to be expedited in case of a power failure and a possible back up of the sewer system. A motion was made by Douglas Smith to purchase a new generator from Northwest Services, as they have one available, at an approximate price of \$39,000. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Linda Farnsworth made a motion for adjournment at 7:25 PM. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

Sincerely,

  
Secretary