

### MINUTES FOR MEETING OF JULY 15, 2022

The meeting of the Pine Grove Township Supervisors was held on Friday, July 15, 2022 at 8:30 AM at the Town Hall. Supervisors present were Douglas Smith, Robert Nelson and Linda Farnsworth. Others present were Julie Parmenter.

Douglas Smith opened the meeting at 8:53 a.m.

The meeting opened with the pledge to the flag.

Douglas Smith read over the agenda and asked if there were any comments from visitors or residents.

No visitors were present.

A motion was made to approve the minutes from the July 13, 2022 meeting by Douglas Smith. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

The Supervisors reviewed the quote from Moonlight Electric for work to be done in the pump house at Larimer Park. A new heater and thermostat are needed along with reworking existing circuiting. There will also be the installation of a breaker, receptacles, light fixture and light switch. A motion was made by Linda Farnsworth to accept Moonlight Electric's quote for repairs in the amount of \$2,025 and to pay for this with ARP funds. Doug Smith seconded the motion. The vote was unanimous and the motion carried.

Next was some conversation on the road foreman's cell phone and if the Township can pay for this since it is his primary contact for work related issues. The Secretary is checking into this with attorney.

The Supervisors reviewed Rich Barret's performance and noted that Dave needs to give him some directive on things that need to be done. Doug will get together with Dave to discuss what maintenance on the equipment is needed and what is expected from the employees. They discussed his current pay rate and will increase this from \$18 to \$20 per hour. Linda Farnsworth made a motion to increase his pay to \$20 per hour. Douglas Smith seconded the motion. The vote was unanimous and the motion carried.

The sewer line inspections were the next topic discussed. The secretary spoke with Warren Webster about this and they advised that they will be getting started on this, they are just waiting for some rain. Once it rains, they will be better able to pinpoint any problem areas.

There was some dialogue about training pertaining to supervisory skills for the road foreman. Occasionally, there are courses offered for this kind of training. The Supervisors informed the secretary to watch for any training that may be offered for such classes, either in person or online.

The budget to date was presented and the Supervisors reviewed it.

The secretary contacted Kope Services for an estimate on pressure washing the garage. It was mentioned that they may need to have someone come in and remove some of the dirt from around the bottom of the building to see if any repairs are needed there also.

Next was a review of the credit card policy. This was forwarded to solicitor for evaluation. The solicitor advised that the Supervisors could pass a motion to accept the credit card policy for no unauthorized use. Linda Farnsworth made a motion to accept the credit card policy and Bob Nelson seconded the motion. The vote was unanimous and the motion carried.

Mowing is being done but it was mentioned that Dave should be sure that Kevin knows what all needs to be done and where. Doug will get with Dave and Kevin on the mowing and make sure they show Kevin what all is expected and where the mowing and weed eating need to be done.

Linda Farnsworth made a motion for adjournment at 10:08 am. Bob Nelson seconded the motion. The vote was unanimous and the motion carried.

Sincerely,

Secretary