

MINUTES FOR MEETING OF JANUARY 3, 2023

The Organizational meeting of the Pine Grove Township Supervisors was held on Tuesday, January 3, 2023 at 7:00 p.m. at the Town Hall. Supervisors present were Douglas Smith, Linda Farnsworth and Robert Nelson. Others present were Keith Niver and Julie Parmenter.

The meeting opened with the pledge to the flag.

Linda Farnsworth made a motion to appoint Douglas Smith as temporary chairman. Bob Nelson seconded the motion.

The first order of business was the nomination of officers. Linda Farnsworth made a motion to nominate Douglas Smith as chairman. Bob Nelson seconded the motion.

Chairman – Douglas Smith – Linda Farnsworth motion and Bob Nelson second. All in favor.  
 Vice Chairman – Linda Farnsworth – Douglas Smith motion and Bob Nelson second. All in favor.  
 Treasurer – Julie Parmenter – Linda Farnsworth motion and Douglas Smith second. All in favor.  
 Assistant Treasurer – Bob Nelson – Linda Farnsworth motion and Douglas Smith second. All in favor.  
 Secretary – Julie Parmenter – Linda Farnsworth motion and Douglas Smith second. All in favor.  
 Vacancy Board Member – Jim Seder – Linda Farnsworth motion and Douglas Smith second. All in favor.  
 Road Foreman – Dave McJunkin – Douglas Smith motion and Linda Farnsworth second. All in favor.  
 Skilled Laborers – Nathan Markham & Andy Kuppertz – Linda Farnsworth motion and Douglas Smith second. All in favor.  
 Solicitor – Swanson, Bevevino and Sharp Law & Know Law Firm as needed – Linda Farnsworth motion and Douglas Smith second. All in favor.  
 Depository – Northwest Bank and PNC Bank – Douglas Smith motion and Linda Farnsworth second. All in favor.  
 Sewage Enforcement Officer – Todd Fantaskey with alternat Nick Melnick – Douglas Smith motion and Bob Nelson second. All in favor.  
 Emergency Coordinator – Richard Barrett – Linda Farnsworth motion and Bob Nelson second. All in Favor.  
 Assistant Emergency Coordinator – Charlie Morrison – Douglas Smith motion and Bob Nelson second. All in favor.

The Supervisors decided to defer the wages until the next meeting. They would like to review the current wages before a decision is made.

The following will be as follows for 2023:

Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Black Friday, 1/2 Day on Christmas Eve and Christmas Day.

Vacation: Road Crew and Secretary

1 year	5 days
2 through 9 years	10 days
10 through 19 years	15 days
20 years or more	20 days

Personal Days: 5

Sick Time: after 1 year	5 days paid sick time
2 years on	8 days paid sick time

Death in the Family - \*Immediate Family - 5 days off with pay  
 \*\*Extended Family - 1 day off with pay

\*Immediate Family – Mother, Father, Husband, Wife, Child, Sister, Brother, Grandparent, Mother-in-Law, Father-in-Law

\*\*Extended Family - Aunt, Uncle, Brother-in-Law, Sister-in-Law, Cousin

Mileage Compensation: \$ .65.5

Linda Farnsworth made a motion to approve the holidays, vacation, personal days, sick days, funeral time and mileage compensation. Bob Nelson seconded the motion. The vote was unanimous and the motion carried.

Treasurer's Bond Limit set at \$1,300,000

The treasurer's bond limit set at \$1,300,000 motion was made by Bob Nelson and seconded by Linda Farnsworth. The vote was unanimous and the motion carried.

Voting Delegate to the State Convention – Douglas Smith

Supervisors meeting will be held on the 2<sup>nd</sup> Wednesday of each month at 7:00 PM at the Town Hall and the 1<sup>st</sup> and 3<sup>rd</sup> Fridays of each month at 8:30 AM at the Town Hall. A motion was made by Douglas Smith and seconded by Linda Farnsworth. The vote was unanimous and the motion carried.

Douglas Smith made a motion to adjourn the organization meeting at 7:15 p.m. Linda Farnsworth seconded the motion.

Douglas Smith opened the regular township meeting at 7:17 p.m.

Douglas Smith read over the agenda and asked if there were any comments from visitors or residents.

Keith Niver attended the meeting about a letter he received in the mail. He says he has been keeping up with the building and the grass has been mowed and brush has been trimmed. He also noted that he is allowed to keep one vehicle on the property. He inquired about what the Supervisors would like him to do. He will try to do the repairs to the roof as soon as he can. Keith stated that he would like to sell the property and mentioned a price of \$40,000 and the buyer assumes all the debt. He will not check into the debt on the property, that will be up to the buyer. The Supervisors will take this information under consideration and review the situation and options available.

A motion was made to approve the minutes for the December 16, 2022 by Bob Nelson. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Linda Farnsworth made a motion to approve the Treasurer's Report dated January 3, 2022. Bob Nelson seconded the motion. The vote was unanimous and the motion carried.

Bob Nelson made a motion to approve the payment of bills in the amount of \$15,037.67 for the general fund, \$14,977.81 for the sewer fund, \$6,701.62 for the sewer II fund, \$3.00 for the state fund, \$493.55 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Douglas Smith. The vote was unanimous and the motion carried.

Bob Nelson reported that the grader was picked up by Cable and transported to a repair shop.

The road crew has been keeping up with any issues that arise.

Douglas Smith made a motion for adjournment at 7:57 PM. Bob Nelson seconded the motion. The vote was unanimous and the motion carried.

Sincerely,

A handwritten signature in cursive script that reads "Julie Parmenter". The signature is written in black ink and is positioned above the printed name.

Secretary