

## MINUTES FOR MEETING OF SEPTEMBER 10, 2025

The regular meeting of the Pine Grove Township Supervisors was held on Wednesday, September 10, 2025 at 7:00 p.m. at the Town Hall. Supervisors present were Douglas Smith, Robert Nelson and Linda Farnsworth. Others present were Theodore Smith, Tracey Rex, Rich Barrett, Dave McJunkin and Julie Parmenter.

Douglas Smith called the meeting to order at 7:00 pm.

The meeting opened with the pledge to the flag.

Douglas Smith read over the agenda and asked if there were any comments from visitors or residents.

Ted Smith attended the meeting to advise that they have begun clearing a piece of property along Cottage Place that they purchased. Ted stated that a lot of trees and brush have been cleared although, there is one substantial pile that he would like burn, if that is permissible by the Township. He wondered if some help could be obtained from the Fire Department. Rich Barrett will provide Ted with contact information for this but also advised that they may want to wait a little while just because it is so dry right now. Mr. Smith was acceptable to this suggestion.

Ted also mentioned the property located at 106 Cottage Place and his attendance to Township meetings in the past with his intentions to purchase this property. He was asking if the Township is still willing to forgive any past debt incurred on this property for utilities. The Supervisors are on board with this, as they were in the past, as long as there is progress in cleaning up the property once it is acquired. Ted noted that he is going to get in touch with his attorney to draw up some kind of agreement regarding this and will present it to the Supervisor's at an upcoming meeting for their review.

Ted is also interested in the property along South Main that is currently for sale. He advised that they have made some offers on this but have not come to an agreement as of yet. He inquired as to the zoning of this property and if it is buildable. The Supervisor's advised him that some of this information would need to be obtained from Planning and Zoning.

A motion was made to approve the minutes for the August 22, 2025 meeting by Doug Smith. Bob Nelson seconded the motion. The vote was unanimous and the motion carried.

Linda Farnsworth made a motion to approve the Treasurer's Report dated September 10, 2025. Bob Nelson seconded the motion. The vote was unanimous and the motion carried.

Bob Nelson made a motion to approve the payment of bills in the amount of \$59,111.49 for the general fund, \$20,928.56 for the sewer fund, \$5,739.60 for the sewer II fund, \$22,118.36 for the state fund and \$6,900.70 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Linda Farnsworth. The vote was unanimous and the motion carried.

Dave McJunkin advised that they have finished oiling and the seal coating is complete. Doug asked about a couple of places that need daylighting along some local roads and Dave noted that this would be done. The new truck has been picked up.

Bob Nelson mentioned that the trucks should have the Township insignia. It has been mentioned by some residents that our trucks do not say Pine Grove Township on them. The secretary contact someone for this.

Rich Barrett stated that they may have dropped a couple of calls last month due to an issue with coverage as some people have been unavailable. They have going over their equipment because there is a grant deadline approaching. Rich advised that they were able to obtain a Lucas device, which is an automatic CPR machine. They bought some fire equipment and had the hoses tested in order to keep equipment up to standards. He also mentioned that the insurance is quite possibly going to ask for a flow meter test on the water system. Bob Nelson suggested that maybe Dave Hice would be willing to do this testing.

The 2026 Minimum Municipal Obligation (MMO) was presented to the Supervisor's. This is the amount the municipality must contribute to the pension plan in the next plan year. A motion was made by Bob Nelson to approve the MMO and it was seconded by Linda Farnsworth. The vote was unanimous and the motion carried.

Next was ROAR's sidewalk project and how much funding the Township is able to provide. A motion was made by Doug Smith to approve \$5,000 paid out of the general reserve fund towards this project. It was seconded by Bob Nelson. The vote was unanimous and the motion carried.

Doug Smith made a motion to adjourn the regular meeting at 7:48 pm to go into executive session to discuss personnel issues. Bob Nelson seconded the motion.

The regular meeting reconvened at 8:10. The Supervisors analyzed personnel performance issues. It was concluded that one employee has been lacking in his performance and in following direction. It was determined that the solicitor would be contacted regarding putting this employee on notice about his conduct through a letter from the Board of Supervisors. The road foreman stated that this has been an ongoing problem for some time now.

It was next determined that employee evaluations need to be done on a yearly basis. They noted that these evaluations were started some time ago but it was not followed through on. From now on, they would like these done in September of every year.

Bob Nelson made a motion for adjournment at 8:30 PM. Doug Smith seconded the motion. The vote was unanimous and the motion carried.

Sincerely  
  
Secretary