

MINUTES FOR MEETING OF DECEMBER 10, 2025

The regular meeting of the Pine Grove Township Supervisors was held on Wednesday, December 10, 2025 at 7:00 p.m. at the Town Hall. Supervisors present were Douglas Smith, Robert Nelson and Linda Farnsworth. Others present were Rich Barrett, Dave McJunkin and Julie Parmenter.

Douglas Smith called the meeting to order at 7:01 pm.

The meeting opened with the pledge to the flag.

Douglas Smith read over the agenda and asked if there were any comments from visitors or residents.

No visitors or residents were present.

A motion was made to approve the minutes for the November 20, 2025 meeting by Linda Farnsworth. Bob Nelson seconded the motion. The vote was unanimous and the motion carried.

Bob Nelson made a motion to approve the Treasurer's Report dated December 10, 2025. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Bob Nelson made a motion to approve the payment of bills in the amount of \$23,479.43 for the general fund, \$24,090.68 for the sewer fund, \$5,000.00 for the sewer II fund, and \$12,026.81 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Linda Farnsworth. The vote was unanimous and the motion carried.

Dave reported that they have plowing frequently. He asked the secretary if she could call and get the last load of salt delivered. The Supervisor's inquired as to how the new employee is working out. Dave noted that he is doing good and he has been cross training with him. He also noted that the equipment is holding up well so far.

Next was Rich Barrett with an update from the Fire Department. He brought some stats and noted that in October they were out of service about 50% but the year-to-date numbers are around 79%. They do have 1 person going to take the EMT class. And they have had a few people join and another person interested in becoming an EMT.

The Single Residence Sewage Treatment Plant (SRSTP) to serve an existing four-bedroom home at 3011 Cable Hollow Road for the Gray's was reviewed. This system will replace the failing on-lot septic system. The Supervisor's approved the Gray SRSTP. A motion was made by Bob Nelson to pass Resolution #12-10-25 to approve the Gray SRSTP. Doug Smith seconded the motion. The vote was unanimous and the motion carried.

The standard profession services agreement with Bureau Veritas North America, Inc. was examined. It was noted that this agreement will be in effect for two (2) years. After a short discussion on this agreement a motion was made by Linda Fransworth to enter into an agreement with Bureau Veritas to perform our building code inspections. Bob Nelson seconded the motion. The vote was unanimous and the motion carried.

Next was the municipal agreement for ambulance services with EmergyCare. A draft agreement was studied and after some deliberation it was determined that this would be a benefit to the residents of the community. This agreement specifies that rates for EmergyCare are only for when they are primary for a call and that the agreement is effective for 1 year. Doug Smith made a motion to approve the Municipal Agreement for Provision of Ambulance Services with EmergyCare. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

The liability insurance renewal was reviewed. The premium quotes have not all been received to date. The current carrier is still getting some of the numbers together. The Supervisor's decided to table this until the next meeting and then a decision will be made.

Stiffler McGraw presented their 2026 Engineering Services Agreement for the Supervisors to examine. After some discussion on this agreement, it was resolved that they will continue to use Stiffler McGraw on an as needed basis without signing an agreement.

The 2026 budget was reviewed and an adjustment was made to 405.80 computer support with an increase from \$1,200 to \$1,500 to allow for the cost of the QuickBooks renewal. Linda Farnsworth made a motion to adopt the 2026 budget with some additional funds allocated to computer support. This item will now be \$1,500.00 on the budget. It was seconded by Bob Nelson. The vote was unanimous and the motion carried.

There was an update on the Collins case from our solicitor. He advised that Mr. Collins has filed an appeal. The solicitor mentioned that this could potentially continue for another six months. He also stated that there is the possibility of filing for attorney fees. He requested that the Supervisor's give this some thought and reexamine this a few months from now.

Bob Nelson made a motion for adjournment at 7:44 PM. Doug Smith seconded the motion. The vote was unanimous and the motion carried.

Sincerely

A handwritten signature in cursive script that reads "Julie Parmenter". The signature is written in black ink and is positioned above the printed name "Julie Parmenter".

Secretary