

## MINUTES FOR MEETING OF NOVEMBER 20, 2025

The meeting of the Pine Grove Township Supervisors was held on Thursday, November 20, 2025 at 8:30 AM at the Town Hall. Supervisors present were Douglas Smith, Robert Nelson and Linda Farnsworth. Others present were Julie Parmenter.

Douglas Smith opened the meeting at 8:30 a.m.

The meeting opened with the pledge to the flag.

Douglas Smith read over the agenda and asked if there were any comments from visitors or residents.

No visitors were present.

A motion was made to approve the minutes from the November 12, 2025, meeting by Bob Nelson. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

No representative from the Russell Fire Department was present.

The Supervisors considered the recently received agreement for ambulances services between the Township and EnergyCare, Inc. After some discussion on this it was decided to table this item until the next meeting so that they could review it further.

The secretary presented the Supervisor's with an agreement received from Bureau Veritas to review. Construction Code Inspectors will no longer be performing building code inspections for the Township. Bureau Veritas is willing to enter into an agreement to perform building inspections for the Township. The secretary forwarded the agreement received from Bureau Veritas to the solicitor for advisement. The Supervisors decided to table this issue until the next meeting in order to review the agreement.

The LSA Grant for new equipment was talked about. A resolution needs to be approved in order to apply for the LSA Grant. The Supervisors would like to apply for this grant in order to purchase a new piece of equipment that will replace some of our outdated equipment. The amount of the equipment would be \$350,000. Doug Smith made a motion to pass Resolution #11-20-25 to apply for a Hydradig in the amount of \$350,000. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

There was a short discussion on the current capacity of the road crew. The Supervisors discussed the lack of workload at the current time and thought it would be in the best interest of the Township to lay off one of the road crew employees. The Supervisor's decided to lay off Mr. Kuppertz due to the reduced workload. A motion was made by Doug Smith to present Mr. Kuppertz with a letter notifying him of this and giving him notice that his last day would be Friday, November 21, 2025. He will be paid for any unused PTO that is available. The road foreman will give him his notice. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried. They will have the Road Foreman give him his notice. His last day will be Friday, November 21, 2025.

Next was some talk on the use of employee's PTO. The Supervisor's mentioned that it might be a good practice to notify the road crew employees of what their allotted time off is. A letter should be sent to the road crew employees about the use of PTO. This will be kept in their files.

Bob Nelson made a motion for adjournment at 9:30 am. Doug Smith seconded the motion. The vote was unanimous and the motion carried.

Sincerely,

*Julie Parmenter*

Secretary