

MINUTES FOR MEETING OF JANUARY 5, 2026

The Organizational meeting of the Pine Grove Township Supervisors was held on Monday, January 5, 2026 at 7:00 p.m. at the Town Hall. Supervisors present were Douglas Smith, Linda Farnsworth and Robert Nelson. Others present were Rich Barrett, Dave McJunkin and Julie Parmenter.

The meeting opened with the pledge to the flag.

Bob Nelson made a motion to appoint Douglas Smith as temporary chairman. Linda Farnsworth seconded the motion.

The first order of business was the nomination of officers. Bob Nelson made a motion to nominate Douglas Smith as chairman. Linda Farnsworth seconded the motion. All in favor.

Chairman – Douglas Smith – Bob Nelson motion and Linda Farnsworth second. All in favor.

Vice Chairman – Linda Farnsworth – Bob Nelson motion and Doug Smith second. All in favor.

Treasurer – Julie Parmenter – Bob Nelson motion and Doug Smith second. All in favor.

Secretary – Julie Parmenter – Bob Nelson motion and Doug Smith second. All in favor.

Right-To-Know Officer – Julie Parmenter – Bob Nelson motion and Linda Farnsworth second. All in favor.

Vacancy Board Member – Jim Schrecongost – Doug Smith motion and Linda Farnsworth second. All in favor.

Road Foreman – Dave McJunkin – Doug Smith motion and Linda Farnsworth second. All in favor.

Skilled Laborers – Nathan Markham, Michael Jackson – Doug Smith motion and Bob Nelson second. All in favor.

Solicitor – Swanson, Bevevino and Sharp Law & Know Law Firm (as needed) – Doug Smith motion and Linda Farnsworth second. All in favor.

Depository – Northwest Bank, PNC Bank and PLGIT – Doug Smith motion and Linda Farnsworth second. All in favor.

Sewage Enforcement Officer – Todd Fantaskey with alternate Collin Fantaskey – Bob Nelson motion and Doug Smith second. All in favor.

UCC – Bureau Veritas – Doug Smith motion and Linda Farnsworth second. All in favor.

Emergency Coordinator – Richard Barrett – Doug Smith motion and Linda Farnsworth second. All in favor.

Assistant Emergency Coordinator – Jim Zavinski – Doug Smith motion and Linda Farnsworth second. All in favor.

The Supervisors discussed setting the employee wages for 2026 with a 3.0% increase. Bob Nelson made a motion to increase the wages for all employees by 3.0% starting with the first pay of 2026. Doug Smith seconded the motion. The vote was unanimous and the motion carried.

The following will be as follows for 2025:

Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Black Friday, 1/2 Day on Christmas Eve and Christmas Day.

Vacation: Road Crew and Secretary

1 year

5 days

2 through 9 years	10 days
10 through 19 years	15 days
20 years or more	20 days

Personal Days: 5 - beginning first of January

Sick Time: 1 year – beginning first of January	5 days paid sick time
2 years on	8 days paid sick time

Death in the Family - *Immediate Family - 5 days off with pay
 **Extended Family - 1 day off with pay

*Immediate Family – Mother, Father, Husband, Wife, Child, Sister, Brother, Grandparent, Mother-in-Law, Father-in-Law

**Extended Family - Aunt, Uncle, Brother-in-Law, Sister-in-Law, Cousin

Bob Nelson made a motion to approve the holidays, vacation, personal days, sick days and funeral time. Doug Smith seconded the motion. The vote was unanimous and the motion carried.

Mileage Compensation: \$.72.5 set by a motion made by Bob Nelson. Doug Smith seconded the motion. The vote was unanimous and the motion carried.

Treasurer’s Bond Limit set at \$1,300,000.

The treasurer’s bond limit set at \$1,300,000 motion was made by DS and Bob Nelson seconded by Linda Farnsworth. The vote was unanimous and the motion carried.

Voting Delegate to the State Convention – Douglas Smith

Supervisors’ meetings will be held on the 2nd Wednesday of each month at 7:00 PM at the Town Hall and the 4th Friday of each month at 8:30 AM at the Town Hall starting in February. A motion was made by Doug Smith and seconded by Bob Nelson. The vote was unanimous and the motion carried.

Bob Nelson made a motion to adjourn the organization meeting at 7:20 p.m. Doug Smith seconded the motion.

Douglas Smith opened the regular township meeting at 7:21 p.m.

Douglas Smith read over the agenda and asked if there were any comments from visitors or residents.

No visitors or residents were present.

A motion was made to approve the minutes for the December 19, 2025 meetings by Bob Nelson. Doug Smith seconded the motion. The vote was unanimous and the motion carried.

Bob Nelson made a motion to approve the Treasurer’s Report dated January 5, 2026. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Linda Farnsworth made a motion to approve the payment of bills in the amount of \$12,923.36 for the general fund, \$11,074.39 for the sewer fund, \$953.54 for the sewer II fund, \$5,621.537 for the water fund. Also, approval for payment of any utilities that may come due before the next regular scheduled meeting. The motion was seconded by Bob Nelson. The vote was unanimous and the motion carried.

Dave McJunkin reported that all is going well at the garage and they have been doing a lot of plowing and sanding. He reported that one of the lights in that garage had quit working and it has been repaired. They do have another light that is out and have ordered a replacement.

Dave also reported that one of the heaters had broken down and they took it to a local repairman and it is working good now. They discussed that they may want to take the other heater down when the weather permits and have it serviced before it quits working. The Supervisor's agreed that the other heater should be serviced as soon as it is convenient.

Dave reported that there is a plugged pipe up on Howard Road. He informed the Supervisors that he really can't replace the pipe this time of year and doesn't know of anyone that may have equipment to clean the pipe out. After some more discussion, it was stated that there is a local company that may have some equipment to help alleviate this problem. Dave will try to get in contact with them to see if this is something they could help with.

Rich Barrett reported that the officer's stayed about the same for the Fire Department. They have a resident who has just started the EMT classes and another person possible interested in EMT classes.

Rich also mentioned that he has been working on getting better communications in the area. Currently, they have placing equipment in the trucks to help with better radio service. He stated that they are hoping to have the communication services updated and things running by 2027.

Bob Nelson made a motion for adjournment at 7:53 PM. Linda Farnsworth seconded the motion. The vote was unanimous and the motion carried.

Sincerely,


Secretary